

SkillsUSA Tennessee PS Virtual Interview Contest Dental Assistant

SkillsUSA is focused on preparing students for career success. With the changes in our world, it is now more important than ever that you know not only how to interview for your future career, but how to do it in a virtual format.

Starting in summer 2020, SkillsUSA Tennessee Postsecondary is hosting statewide Virtual Interview Contests in all industry sectors!

Virtual Interview Contest Process:

Step #1: All chapters will receive “*How to Prepare for Virtual Interviews*” training packet created by the SkillsUSA Tennessee PS State Director

Step #2: Students practice virtual interviewing skills with their instructor. Create a professional resume geared towards the job description included. Participate in a virtual in-class competition to determine top 3 overall students in their program area.

Step #3 The top 3 students from each program submit their recorded virtual skills demonstration interviews and their professional resumes to the state director to be judged by industry professionals.

**Scenarios and detailed instructions are included in this packet*

Step #4 The Top 10 finalists from each sector will be notified of their scheduled time to interview in using *Microsoft Teams* with a panel of industry professionals from their sector. Interviews will be recorded, and once all are scored the overall winners will be awarded Gold, Silver, and Bronze medals.



Dental Assistant

Job Summary and Responsibilities:

Dental chairside assistants support dental practitioners in clinical treatments, as preparation and helping in practical execution and follow-up, and administrative tasks under supervision and following the orders of the dental practitioner.

Required Competencies:

Occupational Competencies

- **E-health and mobile health technologies:** Use mobile health technologies and e-health (online applications and services) in order to enhance the provided healthcare.
- **Dental administrative post-treatment patient services:** Provide patient services post-treatment such as cleaning the patient's face and mouth, checking the patient's general condition, assisting patient as needed, relaying instructions on medication and other post-treatment care from the dentist.
- **Health education:** Provide evidence based strategies to promote healthy living, disease prevention and management.
- **Dental charting:** Create a dental chart of the patient's mouth in order to provide information on tooth decay, cavities, missing teeth, the depths of gum pockets, abnormalities in teeth such as rotations, erosion or abrasions in the teeth or enamel, damage to teeth, or the presence of prosthetic teeth according to the dentist's directions and under the dentist's supervision.
- **Health sciences:** Apply a broad range of bio-medical, psycho-social, organizational, educational, and societal aspects of health, disease, and healthcare to improve healthcare services and to improve quality of life.
- **Organizational techniques:** Employ a set of organizational techniques and procedures which facilitate the achievement of the set goals set such as detailed planning of personnel's schedules. Use these resources efficiently and sustainably, and show flexibility when required.
- **Context specific clinical competences:** Apply professional and evidence based assessment, goal setting, delivery of intervention and evaluation of clients, taking into account the developmental and contextual history of the clients, within one's own scope of practice.
- **Dental radiographs:** Take and develop dental radiographs or x-rays for patients, by properly positioning the patient and film/image receptor to take intra- and extra-oral radiographs, applying all regulations for patient safety (shielding, operator protection, beam collimation).

Foundational Competencies

- **Active Listening:** Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- **Reading Comprehension:** Understanding written sentences and paragraphs in work related documents.
- **Speaking:** Talking to others to convey information effectively.
- **Critical Thinking:** Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- **Service Orientation:** Actively looking for ways to help people.
- **Active Learning:** Understanding the implications of new information for both current and future problem-solving and decision-making.

- **Monitoring:** Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.
- **Social Perceptiveness:** Being aware of others' reactions and understanding why they react as they do.
- **Complex Problem Solving:** Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.
- **Coordination:** Adjusting actions in relation to others' actions.

Example Activities:

- Record treatment information in patient records.
- Prepare patient, sterilize or disinfect instruments, set up instrument trays, prepare materials, or assist dentist during dental procedures.
- Expose dental diagnostic x-rays.
- Take and record medical and dental histories and vital signs of patients.
- Assist dentist in management of medical or dental emergencies.
- Provide postoperative instructions prescribed by dentist.
- Instruct patients in oral hygiene and plaque control programs.
- Order and monitor dental supplies and equipment inventory.

Pre-Recorded Skills Demonstration Scenario

Dental Assistant

For this portion of the virtual interview contest, you are to record yourself responding to the following scenario. You may choose to use props, but they are not required. You will be scored on your ability to communicate the process clearly, and to demonstrate your knowledge of the technical skill.

Scenario:

Meet Colton Lee Baker, a 19-year old, came into the dental office concerned with the discoloration of his teeth. After a thorough examination by Dr. Martin, the findings showed that he had no dental caries, two existing posterior composite restorations, moderate plaque on the buccal, lingual and labial surfaces of the maxillary and mandibular teeth as well as marginal gingivitis. Based on the findings of Dr. Martin, it is apparent that Colton's concern of his tooth discoloration is due to plaque build-up and gingival inflammation.



1. Verbally explain to Colton the need for personal oral hygiene in terms that the patient can understand.
2. Describe and demonstrate (on a typodont) proper oral hygiene techniques to include the Bass toothbrushing technique and proper dental flossing technique.
3. Finish by giving Colton encouragement and instruction for further practice at home and also for the importance of regular dental check-ups.

Skills Demonstration Scenario	Possible Points	Points Earned	Notes
Professional Appearance/Grooming	5		
Virtual Setting: Backdrop, Lighting, Audio, Technical Quality, No Distractions	5		
Eye Contact/Body Language	5		
Demonstration of technical skill/knowledge	15		
Verbal communication skills/clarity	10		
Overall Impression	10		
Total	50		
Virtual Interview	Possible Points	Points Earned	Notes
Greeting and Introduction	5		
Professional Appearance/Grooming	5		
Eye Contact/Body Language	5		
Demonstration of knowledge of the position and technical skills required for the job	10		
Verbal Communication Skills/Clarity	5		
Presentation: Self-Confidence, Persuasiveness	5		
Preparation: Knowledge of Position Applied for and Personal History	5		
Overall Impression	10		
Total	50		
Resume	Possible Points	Points Earned	Notes
Personal Information: Name, address, phone & email	1		
Skills:	2		
Education: Include program of study/Major	2		
Employment: And/or volunteer work or list NA	1		
Activities, Awards and Honors: Should include SkillsUSA membership/activities	2		
References: Or references available upon request	1		
Spelling, Punctuation & Grammar	1		
Total	10		
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